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CASE NAME:

DOCKET NUMBER:

DATE:

SEPARATION AGREEMENT WORKSHEET

I. CUSTODY:

a. Legal:

b. Residential custody:

c. Parenting education:

II. PARENTING TIME:

a. Regular:

i) Weekend:

ii) Mid-Week parenting:

b. Holidays:

i) Christmas:

ii) Thanksgiving:

iii) Easter:

iv) Remaining holidays; shared and or alternated by mutual agreement of the parties
or specific schedule as follows:

c. Vacations:

i) One week:

ii) Two Weeks:

iii) Consecutive or Non-Consecutive:

iv) Reasonable notice with address and phone disclosed:

v) Telephone contact with other parent:

vi) Summer:

vii) Spring break:

viii) Christmas break:

d. Notice of Relocation:

i) Written notice:

a. Time frame

b. Certified mail return receipt

ii) No relocation without first obtaining written agreement with other party or obtaining court order

III. CHILD SUPPORT:

a. Guidelines:

Amount: \$ _____

Payable: Weekly _____

Bi-weekly _____

Monthly _____

b. Deviation: _____

Amount: \$ _____

Reason:

c. Daycare:

Wife _____%

Husband _____%

Guidelines:

Deviation and Reason:

d. Extra-curricular activities/private school:

e. Termination: Discuss what happens when child support ends for first child: Review of child support at that time or step down now as child support award is not divided by number of children:

f. Wage garnishment: Contingent or immediate

g. Modification issues: Discuss law as it pertains to modification:

h. Exchange of income information:

i) Annual:

ii) Other:

IV. MEDICAL INSURANCE:

a. Who shall maintain for the children:

b. Unreimbursed medical expenses:

Wife _____%

Husband _____%

Deviation:

c. Adult's medical insurance and payment of out of pocket medical expenses:

V. ALIMONY:

- a. Amount:

- b. Duration/Term:

- c. Modifiability (amount & duration):

- d. Termination (cohabitation/remarriage):

- e. \$1.00 per year for debt indemnification:

VI. LIFE INSURANCE:

HUSBAND

- a. Amount:

- b. Beneficiary:

- c. Trust/Trustee:

- d. Termination:

- e. Withdrawal for child support:

WIFE

- a. Amount:

- b. Beneficiary:

- c. Trust/Trustee:

- d. Termination:

- e. Withdrawal for child support:

VII. ASSETS

a. House:

If one party to retain:

(i.) Which party:

(ii.) Refinance language:

If house is to be sold:

(i.) Listing price:

(ii.) Realtor:

(iii.) Sale price:

(iv.) Occupancy:

(v.) Household expenses:

(vi.) Capital gains:

(vii.) Mutual repairs:

(viii.) Time period on sale:

Property settlement/Buyout on house:

a. Amount:

b. How paid:

c. Note and mortgage terms:

b. Bank Accounts

Husband:

Wife:

Joint accounts:

c. Stock/Mutual funds:

Husband:

Wife:

d. Retirement plans:

Husband:

Wife:

QDRO language:

e. Vehicles/Loan debts:

Husband:

Wife:

f. Personal Property:

Husband:

Wife:

g. Life insurance cash surrender value:

Husband:

Wife:

h. All other assets:

Husband:

Wife:

VIII. DEBTS:

Husband:

Wife:

Alimony: \$1.00 per year for debts

Bankruptcy issues:

Other:

IX. TAXES:

a. Dependency exemptions:

b. Tax deductions:

c. Hold Harmless from liability for taxes, penalties, interest:

X. COLLEGE/EDUCATIONAL SUPPORT:

Discuss modifiability of order:

a. Waiver:

b. Set orders as follows:

c. Review in future:

XI. REVIEW COUNSEL (Mediations only):

Husband's review counsel:

Wife's review counsel: